

## Germantown Planning Board Minutes

October 29, 2020

Members in attendance: Chairman Otty, Kerrie Abela, Chris Brown, Jen Crawford, George Sharpe and Lauren Williams.

Meeting was opened at 7:00 p.m.

Pledge of Allegiance

The minutes of September 24, 2020 were reviewed; each application had address added to its heading. On a motion by Kerrie Abela, seconded by Lauren Williams, with all in favor and none opposed, the minutes were accepted as amended.

There were no Public Hearings

Applications:

### **Cora Hales: Subdivision- 39 Block Factory Road, Germantown, NY 12526**

Patty Hinkein returned to the Board representing Ms. Hales for a subdivision. Chairman Otty confirmed that the required escrow has been received. Ms. Hinkein explained to the Board that new maps are prepared and will be sent electronically and another hard copy will be submitted, which will indicate the existing wells and septic system. Chairman Otty explained that after review of the initial maps by Town Attorney Smith, the Planning Board will now stop its review of this application which would also include the new maps, and refer it to the ZBA for an Area Variance. Review will be conducted after the ZBA review and determination. Member George Sharpe asked for clarification of why the application needs to be referred to the ZBA, and is answered by member Jen Crawford, who stated: that the property abuts other residential properties. It is confirmed that the SEAF was reviewed at the boards September meeting and that additional maps will be submitted and forwarded to the Town Attorney.

### **Carolyn Roumequere: Subdivision – 114 Best Lane, Germantown, NY 12526**

Wesley Chase returned to the Board representing Ms. Roumequere, amended plans for a subdivision were submitted indicating that the property at 114 Best Lane would be subdivided into the following: Parcel 1: 13.36 acres Parcel 3: 3.01 acres and Parcel 4: 6.18 acres. The board determined that the SEAF with amendments of initial application would still apply to this amended application and the submitted fees are accepted as

paid. Kerrie Abela made a motion to accept the SEAF Part 1 as reviewed and amended, seconded by Jen Crawford, with all in favor and none opposed.

Chairman Otty stated to the board that in lieu of the holidays, a combined November/December meeting date should be set. Jen Crawford made a motion to hold the next Planning Board meeting for December 3, 2020, seconded by George Sharpe, with all in favor and none opposed. Secretary Jami DelPozzo stated that if the meeting is to be held in the Town Hall, that the date will have to be verified by Administrative Assistant Janet Crawford.

Motion is made by Kerrie Abela to set this application for Public Hearing on December 3, 2020, seconded by Lauren with all in favor and none opposed.

Old Business:

There was a continued discussion with member Chris Brown that all applications are being reviewed with Austin for placement on the Town website. Members stated that they would like to see the zoning district indicated on each application, that all applications are available online and hard copy, and to discuss with CEO Sam Harkins if the "Denial" letter could be changed to a "Referral" letter.

New and Other Business:

Member George Sharpe stated that he would like to see in future minutes the first and last names of members throughout the minutes as they are referred to and not just in the attendance section.

On a motion by Jen Crawford, seconded by Lauren Williams, with all in favor and none opposed, the meeting was adjourned at 8:13 p.m.

Jami L. DelPozzo- Planning and Zoning Secretary