

Town of Germantown
Local Waterfront Revitalization Program Committee

August 10, 2020 7pm Meeting Minutes

FINAL DRAFT - 8/16//2020

Members in attendance: Jen Crawford, Ellen Jouret-Epstein, Jo Hills, Jan Borchert, Karen Targove, Martin Overington, Christina Bohnsack and Tony Albino. Town Board member Kaare Christian observing.

Location: Virtual Zoom

Meeting Minutes prepared by Jo Hills

Chairperson Jen opened the meeting at 7:05 pm.

Pledge of Allegiance

Review and Approval of Minutes

Minutes of the July13 meeting were displayed, shared, reviewed.

Motion to accept minutes:

Moved by: Martin ; Seconded by: Karen; All approved

Grant Money Currently on Hold

Project Manager Lisa Vasilakos told Jen that grant money is on hold for towns that are not already set up and ready to go. We are one of those towns, but we can still get our RFP together and send it out. We just can't spend any money.

RFP Demo

Jan gave a demo on how to access RFP on line, how to edit and comment, and how to identify yourself.

RFP Progress

Discussion of how to break down what the consultant, our committee, our attorney and others will do. Tony examined several LWRP's and found that there was great variety as to what each consultant did and how much they did for the different towns. He will send out what he has already written up and will continue working on this. Some LWRP's did not specify who did what.

- Each consultant would have different strengths and approaches and perhaps we should speak to each consultant prospect and then have some flexibility in

determining the breakdown. However the RFP is a contract and has to have specifics.

- Consultant/townsperson interaction? would the consultant or the community lead the meeting and shape the project? neutrality? Expenses. Knowledge of what is legally possible. Could it be a community member and a consultant? Would the agenda determine who should lead the meeting?
- Our budget is small, we may not get the most experienced consultants applying — may have done waterfront projects but not necessarily LWRPs.
- Inventory analysis, printing and minutes could be handled by our committee

Our needs and focus

- Amtrak and accessibility
- trail planning
- architectural vision
- business use of the river
- connection to the town center/economic development
- scenic overlay
- review the LWRP
- critical environmental areas

Tasks

- Read Tony's consolidation
- Review our LWRP
- Read the RFP's sent from the State & compare to ours
- Site walk as soon as possible
- Add comments to the RFP, write new sections.

Waterfront Advisory Committee Report by Christina

Final approval on the Cheviot Kiosk by Town Board is on the agenda for August 13. The Park Commission has donated the money we will need. Will Tillou has volunteered to build the kiosk.

The American Legion wants to put a new flag pole at Lasher Park. This may involve cutting down some trees. There is a meeting set up and hopefully we can get a WAC and a LWRP representative there.

The Fire Department has expressed interest in helping to maintain a path through the water chestnuts at Cheviot Landing.

Kaare brought up the multiple signs in the parks. We hope the kiosks will help address the problem."

Next meeting; Monday, September 14, 2020

Motion to Adjourn

Moved by Christina; seconded by Jo

Meeting adjourned at 8:37