

Germantown Planning Board Minutes
December 12, 2019

Members in attendance: Acting Chairman Tim Otty, Kerrie Abela, Chris Brown, Jen Crawford, Emil Ericson and George Sharpe. Attorney Corinne Smith was also in attendance.

Meeting was opened at 7:00 p.m.

Pledge of Allegiance.

The Minutes of October 24, 2019 were reviewed and amended as follows: Page 2 Paragraph 1: Motion is made by Kerrie, seconded by George with all in favor to set Public Hearing. Motion to accept amended minutes is made by Kerrie, seconded by George with all in favor and none opposed.

Member George Sharpe stated for the record that his opinion is that minutes should state Chairman Otty and not Acting Chairman Otty.

Acting Chairman Otty stated that due to the applications before us, that usual protocol of agenda will be out of sequence for the meeting.

New Business:

Site Plan Review: Tracy Martin of Otto's Market located at 215 Main Street, Germantown, appeared before the board for a Site Plan Review for the installation of a winter enclosure during the cold months on the front door of Otto's Market to keep the heat from escaping easily, and for a Site Plan Review of side property table/chair placement which is not a complete application at this time as an easement still needs to be submitted. Ms. Martin stated that Supervisor Beaury advised her to go through the Site Plan process and she has had several visits to the Building Department but still unsure of what the process is to be completed. The Board proceeded to review submitted letter of description from awning shop, photo of enclosure attached to front of Otto's Market and a boundary survey map of 215 Main Street, along with Attorney Corinne Smith. During the review process, board members asked and stated the following: if the door of awning could be placed on the East/ West, not North/South side, if side entrance could be used during cold months, how is snow removal maintained, district market is located in, which is determined to be HMU and added to the application as advised by Acting Chairman Otty. The board did not determine if the enclosure is within the property line with the submitted survey, and is advised by Attorney Smith that if the awning exceeds property line this application should be referred to the ZBA for and Area Variance and the Town Board. Acting Chairman Otty stated for the record that the applicant is not in violation

and that he feels badly for the applicant, and concluded that the payment for this Site Plan will be on hold until there is further review.

Attorney Smith is dismissed at 7:40p.m.

Lot Line Adjustment Waiver: Mr. Ihlenburg, Professional Land Surveyor, appeared before the board on behalf of Melchiorre and Carmela Autovino, for a Lot Line Adjustment Waiver of their property located at 980 County Route 6, Germantown, with Parcel 180.00-1-56.21 total area in acres of 3.8 after adjustment and Parcel 180.00-1-56.10 total area in acres of 8.9 after adjustment. The board reviewed Article X, section C, page 93 and land survey maps with Mr. Ihlenburg who stated that the property is shared by two brothers and that they are decreasing one property parcel by 4/10 of an acre to increase the other parcel with the 4/10 acre, road frontage is met, underground utility, and that there will be no change in the well or septic. Member Jen asked where the septic is located and that has not been clarified, she stated she would like that identified and noted as a condition. After a completed review Emil made a motion to declare the application complete, seconded by Kerrie, with all in favor and none opposed. Motion is made by Kerrie to declare the Board Lead Agency, seconded by Emil, with all in favor and none opposed. Motion is made by Kerrie to declare this application a Type II Action, seconded by George, with all in favor and none opposed. SEAF and Public Hearing are not required. Motion is made by Kerrie, seconded by Jen to approve this Lot Line Adjustment, with all in favor and none opposed. Notice of Action is completed by Acting Chairman Otty, with the Condition noted that this Lot Line Adjustment is approved IF no septic is on Parcel C as indicated on the survey map and filed in with the Code Enforcement Officer. Mr. Ihlenburg will submit proof to the Planning Board.

Public Hearing:

Subdivision: Mr. Weiss returned to the Board for Public Hearing of an application for Subdivision and Lot Line Adjustment of the property located at 4664 Route 9G, Germantown. Motion is made by Kerrie to open the Public Hearing, seconded by George, with all in favor and none opposed. No Comments were received. Motion is made by Emil to close the Public Hearing, seconded by Kerrie, with all in favor and none opposed. Motion is made to approve this Subdivision and Lot Line Adjustment by George, seconded by Chris, with all in favor and none opposed. Notice of Action is completed and will be filed with the Code Enforcement Officer.

Old Business:

The Board continued their review of Subdivision Checklist flow chart prepared by member Chris Brown.

Other Business:

Acting Chairman Otty will visit the Building Inspector to review the application of Tracy Martin.

On a motion by Jen, seconded by Chris, with all in favor and none opposed this meeting was adjourned at 8:35p.m.

Jami L. DelPozzo- Planning and Zoning Secretary