

Town of Germantown
2020 Re-organizational Meeting Agenda
Thursday, January 2, 2020
6:00 P.M.

DRAFT

Resolution #1: Resolve to set the time/date for regular town board meetings as the second Tuesday of each month at 7:00pm.

Town Board meetings for 2020:

January 14

February 11

March 10

April 14

May 12

June 9

July 14

August 11

September 8

October 13

November 10

December 8

Year End Meeting: December 29 – at 6 pm

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Pay the Audited Bills
4. Written communications to the Board
5. Old Business
6. New Business
7. Supervisor's Report
8. Comments from Councilmembers
9. Invitation to the Public to approach the Board, with three-minute time limit.
10. Adjournment of meeting

Resolution #3: Resolve to name the Register Star as the Official Newspaper.

Resolution #4: Resolve to name The Bank of Greene County as the Town bank for deposits.

Resolution #5: Resolve to name The Bank of Greene County as the Town bank for the collection point for real estate taxes.

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Resolution #6: Resolve to accept the following recommendations of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. Within the limits of 2020 budgeted funds

Pursuant to Town Law, the Town Supervisor makes the following appointments for the year 2020:

Town Clerk Joyce Vale, Registrar of Vital Statistics.

Deputy Town Clerk(s) and Deputy Registrar(s) of Vital Statistics: Mattie Gifford

Justice Court Clerk: Tracey Gallant

Deputy Town Supervisor: Austin Sullivan

Budget Officer Robert Beaury

Supervisor's Assistant: Janet Crawford

Part-time clerk typist to ZBA and Planning Board Jami DelPozzo

Town Board Committees:

Town Government Robert Beaury and Kaare Christian
(Planning, Zoning, Court, Town Clerk, & Administration)

Highway John Kukon and Austin Sullivan

Maintenance John Kukon and Robert Beaury

Parks, Recreation and History Dept Sarah Suarez and Kaare Christian

Ballfields and Camp Austin Sullivan and John Kukon

Communications and Technology Sarah Suarez and Austin Sullivan

Budget and Finance Robert Beaury and Austin Sullivan

Ad Hoc As necessary

Resolution # 7: Resolve to authorize Town Supervisor to sign 2020 State and Local Youth contracts.

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Resolution # 8: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution # 9: Resolve to authorize checks to be signed with a facsimile signature of the Town Supervisor as reproduced by a check signer according to Town Law SS 29(3).

Resolution # 10: Resolve to approve bond coverage for Town employees subject to the terms of the policy.

Resolution # 11: Resolve to name the firm Sickler, Torchia, Allen & Churchill to handle the Town bookkeeping and accounting services, including payroll.

Resolution # 12: Resolve to appoint Whitbeck, Benedict and Smith to represent the Town on legal matters.

Resolution # 13: Resolve to appoint Pine Plains Vet as official dog shelter, and Anthony Cidras to serve at the pleasure of the Board as Dog Control Officer.

Resolution # 14: Resolve to appoint _____ to the Planning Board for a seven-year term ending December 31, 2026.

Resolution #15: Resolve to appoint _____ to the Zoning Board of Appeals for a five-year term ending December 31, 2024.

Resolution # 16: Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony
2. Within the limit of 2020 budgeted funds

Resolution # 17: Resolve to authorize electronic delivery of local laws to Town Board members pursuant to Municipal Home Rule section 20.

Resolution # 18: Resolve to re-appoint Thomas Shannon Town Historian.

Resolution # 19: Resolve to re-appoint Delaware Engineering, D.P.C. to represent the Town on day-to-day engineering matters and projects as specified by the Town Board.

Resolution # 20: Resolve to re-appoint Sam Harkins Town Code Enforcement Officer and Building Inspector.

Resolution # 21: Resolve to re-appoint Teresa Repko as Chairperson of the Zoning Board of Appeals to serve at the pleasure of the Town Board.

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Resolution # 22: Resolve to appoint Tim Otty as the Chairperson of the Planning Board to serve at the pleasure of the Town Board.

Resolution # 23: Resolve to re-appoint Wendy Fieser to the Advisory Council of the Columbia County Office for the Aging.

Resolution # 24: Resolve to re-appoint Richard Dale Hinkein to the Columbia County Traffic Safety Board.

Resolution # 25: Resolve to establish rate per mile for official town travel of 58 cents per mile.

Resolution # 26: Resolve to adopt current policies and procedures for 2020.

Resolution # 27: Resolve to appoint North Shore Solutions as Town webmaster.

Resolution # 28: Resolve to accept salaries as stated in, and to the limit provided for, in the 2020 Budget as follows:

Supervisor - \$7,500 year/paid monthly
Deputy Supervisor - \$2,200 year/paid monthly
Justice (2) - \$6,365 year for each/paid monthly
Councilperson (4) - \$2,600 year for each/paid monthly
Town Clerk - \$7,800 year/paid monthly
Deputy Town Clerk(s) - \$15 paid hourly
Tax Collector - \$3,500 year/paid monthly
Assessor - \$18,258.00 year/paid monthly
Dog Control Officer - \$4,500 year/paid monthly
Highway Superintendent - \$59,511 year/paid bi-weekly
Deputy Highway Superintendent - \$1,500 year/paid semi-annually
Highway Foreman - \$1,200 year/paid semi-annually
Town Historian - \$1,000 year/paid monthly
Chief Financial (Budget) Officer - \$1,200 year/paid monthly
Code Enforcement Officer - \$13,500 year/paid bi-weekly
Assistant to the Supervisor - \$23 hour/paid bi-weekly
Clerk typist to the Planning Board and Zoning Board of Appeals - \$19 hour/paid bi-weekly
Justice Court Clerk - \$18 hour/paid bi-weekly
Assessment Review Board - \$150 year per member/paid by voucher
Assessment Board Chairman - \$300 year/paid by voucher
Senior Motor Equipment Operator - \$21.95 hour/paid bi-weekly subject to CBA
Motor Equipment Operator - \$18.77 hour/paid bi-weekly subject to CBA
Motor Equipment Operator II-\$16.37 hour/paid bi-weekly subject to CBA
Maintenance Laborer - \$17.22 hour/paid bi-weekly subject to CBA
Maintenance Laborer (2nd) - \$22.94 hour/paid bi-weekly subject to CBA
Seasonal or temporary Laborer - \$11.80 - \$15.00 hour/paid bi-weekly, as needed

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Resolution # 29: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 2nd day of January 2020, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Sidewalk Reserve Fund
- Highway Reserve Fund
- Lorenz Memorial Reserve Fund
- Capital Reserve Fund I
- Capital Reserve Fund II
- Cheviot Cemetery Reserve Fund
- Cemetery Reserve Fund
- Economic Development Special Reserve Fund
- Parsonage Special Reserve Fund
- 300/400 Celebration Special Reserve Fund
- Money Market Special Reserve Fund

BE IT FURTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Resolution #30: Resolve to adopt the Highway agreement as put forth by the Highway Superintendent.

Resolution #31: Resolve to acknowledge Highway Superintendent's appointments:
Deputy Highway Superintendent - Anthony Cidras
Foreman - Zachary Balazs

Motion to adjourn re-organizational meeting for 2020