

## Germantown Planning Board Minutes

May 30, 2019

Members in attendance: Acting Chairman Tim Otty, Kerrie Abela, Chris Brown, Jen Crawford, Peter Dedrick, Emil Ericson and George Sharpe.

Meeting was opened at 7:00p.m.

Pledge of Allegiance.

Minutes of April were reviewed with the following amendments: page 2 New Business paragraph 2, change send to sent, and Other Business paragraph 1, add e to Sharp. Motion was made by Kerrie to accept minutes as amended, seconded by Peter with all in favor and none opposed.

### New Business:

Pierce Lot Line Adjustment: Mr. Pierce was not in attendance.

In the absence of applicant, the board proceeded to review the submitted maps and unanimously determined that all maps submitted for Lot Line Adjustment must adhere to requirements of the Zoning and Subdivision Law and be titled: "Lot Line Adjustment between properties of \_\_\_\_\_ and \_\_\_\_\_."

The board proceeded to discuss new business which included: review of checklists, which will include members reviewing other municipalities and returning for next meeting with flow charts and draft checklists for each application, email notifications to be sent if a member cannot attend meetings, workshop for continued planning of checklists, SEQR regulations, and the implementation of having more information available in Town Clerks office for applicants knowledge on how to apply to the Building Department for permits.

Acting Chairman Otty stated he will contact the ZBA Chairwoman and Code Enforcement Officer, for their input for checklists.

There were No Public Hearings, Old Business or Other Business to conduct at this meeting.

On a motion by Kerrie, seconded by Peter with all in favor and none opposed this meeting was adjourned at 8:00 p.m.

Jami L. DelPozzo- Planning and Zoning Secretary

