

Minutes of January 2, 2019 Re-Organizational Germantown Town Board Meeting, held at the Germantown Town Hall, Germantown, NY, commencing at 6:00pm.

Present: Supervisor Robert Beaury
Councilwoman Brittany Dufresne
Councilman Austin Sullivan
Councilman Ron Moore II
Councilman John Kukon
Town Lawyer Corinne Smith

Recorded by: Town Clerk Joyce Vale

Supervisor Beaury opened the meeting and led the Pledge to the Flag.

Resolution #1: Resolve to set the time/date for regular town board meetings as the second Tuesday of each month at 7:00pm.

The Town Board meetings for 2019:

January 8	July 9
February 12	August 13
March 12	September 10
April 9	October 8
May 7	November 12
June 11	December 10

The Year End town board meeting: December 26 at 6:00pm.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Pay the Audited Bills
4. Written communications to the Board
5. Update by Department Heads
6. Committee Reports
7. Old Business
8. New Business
9. Supervisor's Report
10. Invitation to the Public to approach the Board, with 3-minute limit.
11. Adjournment of meeting

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #3: Resolve to name the Register Star of Hudson, NY as the Official Newspaper.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #4: Resolve to name The Bank of Greene County as the Town bank for deposits.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #5: Resolve to name The Bank of Greene County as the Town bank for the collection point for real estate taxes.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #6: Resolve to accept the recommendations of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. Within the limits of 2019 budgeted funds

Pursuant to Town Law, the Town Supervisor makes the following appointments for the year 2019:

Town Clerk and Registrar of Vital Statistics:	Joyce Vale
Deputy Town Clerk(s) and Deputy Registrar(s) of Vital Statistics:	Donna Diehl and Charlene Diehl
Justice Court Clerk:	Tracey Gallant
Deputy Town Supervisor:	Austin Sullivan
Budget Officer	Robert Beaury
Supervisor's Assistant:	Janet Crawford
Part-time clerk typist to ZBA and Planning Board	Jami DelPozzo

Town Board Committees:

Town Government (Planning, Zoning, Court, Town Clerk & Administration)	Brittany Dufresne & Ron Moore II
Public Works & Highway (Buildings, Highway, Wastewater Treatment)	John Kukon & Austin Sullivan
Parks & Recreation	Austin Sullivan & John Kukon
Budget & Finance	Robert Beaury & Ron Moore
Ad Hoc	As necessary

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #7: Resolve to authorize Town Supervisor to sign 2019 State and Local Youth contracts.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #8: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #9: Resolve to authorize checks to be signed with a facsimile signature of the Town Supervisor as reproduced by a check signer according to Town Law SS 29(3).

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #10: Resolve to approve bond coverage for Town Clerk, Tax Collector, Town Supervisor, Deputy Town Supervisor, Deputy Town Clerk(s), Town Justices and Justice Court Clerk.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #11: Resolve to name the firm Sickler, Torchia, Allen & Churchill to handle the town bookkeeping and accounting services, including payroll.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #12: Resolve to appoint Whitbeck, Benedict and Smith to represent the Town on legal matters.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #13: Resolve to appoint Pine Plains Vet as official dog shelter, and Anthony Cidras as Dog Control Officer.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #14: Resolve to re-appoint Claude DiMauro to the Board of Assessment Review for a five-year term ending September 30, 2023.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #15: Resolve to re-appoint Randy Phelan to the Zoning Board of Appeals for a five-year term ending December 31, 2023.

Motion made by Councilman Kukon, seconded by Councilwoman Dufresne.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #16: Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony
2. Within the limit of 2019 budgeted funds

Motion made by Councilman Sullivan, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #17: Resolve to authorize electronic delivery of local laws to Town Board members pursuant to Municipal Home Rule section 20.

Motion made by Councilman Sullivan, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #18: Resolve to appoint Thomas Shannon Town Historian.

Motion made by Councilman Sullivan, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #19: Resolve to appoint Delaware Engineering, D.P.C. to represent the Town on day-to-day engineering matters and projects as specified by the Town Board.

Motion made by Councilman Sullivan, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #20: Resolve to appoint Sam Harkins Town Code Enforcement Officer and Building Inspector.

Motion made by Councilman Sullivan, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #21: Resolve to appoint Teresa Repko as Chairperson of the Zoning Board of Appeals to serve at the pleasure of the Town Board.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #22: This resolution was skipped.

Resolution #23: Resolve to appoint Donna Diehl and Faythe Smith to the Advisory Council of the Columbia County Office for the Aging.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #24: Resolve to re-appoint Richard Dale Hinkein to the Columbia County Traffic Safety Board.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #25: Resolve to establish rate per mile for official town travel of 58 cents per mile.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #26: Resolve to adopt current policies and procedures for 2019.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury:	Aye	Councilman Sullivan:	Aye
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Councilman Moore: Aye
Councilwoman Dufresne: Aye

Councilman Kukon: Aye

Resolution #27: Resolve to appoint North Shore Solutions as town webmaster.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury: Aye
Councilman Moore: Aye
Councilwoman Dufresne: Aye

Councilman Sullivan: Aye
Councilman Kukon: Aye

Resolution #28: Resolve to accept salaries as stated in, and to the limit provided for, in the 2019 Budget as follows:

Supervisor - \$7,500 year/paid monthly
Deputy Supervisor - \$2,200 year/paid monthly
Justice - \$6,365 year for each/paid monthly
Councilperson - \$2,600 year for each/paid monthly
Town Clerk - \$7.800 year/paid monthly
Deputy Town Clerk(s) - \$15 paid hourly
Tax Collector - \$3,500 year/paid monthly
Assessor - \$18,258.00 year/paid monthly
Highway Superintendent - \$59,511 year/paid bi-weekly
Deputy Highway Superintendent - \$1,500 year/paid semi-annually
Highway Foreman - \$1,200 year/paid semi-annually
Town Historian - \$1,000 year/paid monthly
Budget Officer - \$1,200 year/paid monthly
Code Enforcement Officer - \$11,250 year/paid bi-weekly
Assistant to the Supervisor - \$21 hour/paid bi-weekly
Clerk typist to the Planning Board and Zoning Board of Appeals - \$19 hour/paid bi-weekly
Justice Court Clerk - \$18 hour/paid bi-weekly
Assessment Review Board - \$150 year per member/paid by voucher
Assessment Board Chairman - \$300 year/paid by voucher
Senior Motor Equipment Operator - \$21.95 hour/paid bi-weekly
Motor Equipment Operator - \$18.77 hour/paid bi-weekly
Motor Equipment Operator II - \$16.37 hour/paid bi-weekly
Parks and Maintenance Laborer - \$17.22 hour/paid bi-weekly
Sewer Plant Operator - \$22.07 (Sewer) and \$23.81 (Maintenance) hour/paid bi-weekly
Licensed Sewer Operator - \$3,000 stipend/paid semi-annually
Laborer - \$11.10 - \$15.00 hour/paid bi-weekly
Laborer - PT - minimum wage - \$11.10 - 13.00 hour/paid as needed
Skilled Laborer - PT \$15.00 hour/paid as needed

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beaury: Aye
Councilman Moore: Aye
Councilwoman Dufresne: Aye

Councilman Sullivan: Aye
Councilman Kukon: Aye

Resolution #29: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 2nd day of January 2019, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Sidewalk Reserve Fund
- Highway Reserve Fund
- Lorenz Memorial Reserve Fund
- Capital Reserve Fund I
- Capital Reserve Fund II
- Cheviot Cemetery Reserve Fund
- Cemetery Reserve Fund
- Economic Development Special Reserve Fund
- Parsonage Special Reserve Fund
- 300/400 Celebration Special Reserve Fund
- Money Market Special Reserve Fund

BE IT FURTHER RESOLVED, that the Town Board of the Town of Germantown does hereby recreate these Capital Funds as they exist today.

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beary:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

Resolution #30: Resolve to adopt the Highway agreement as put forth by the Highway Superintendent.

Highway Superintendent's appointments:
Deputy Highway Superintendent - Anthony Cidras
Foreman - Zachary Balazs

Motion made by Councilwoman Dufresne, seconded by Councilman Kukon.

Supervisor Beary:	Aye	Councilman Sullivan:	Aye
Councilman Moore:	Aye	Councilman Kukon:	Aye
Councilwoman Dufresne:	Aye		

The board is still looking for a volunteer for the Ethics Committee and volunteer opportunities are posted on the town website.

Motion to adjourn re-organizational meeting for 2019 made by Councilman Moore and seconded by Councilman Sullivan with all in favor.

Meeting was closed at 6:06pm.

Respectfully submitted,