

Minutes of October 27, 2014 Germantown Town Board meeting, held at the Germantown Town Hall, Germantown, NY commencing at 7:00pm.

Present: Supervisor Craig
Councilman Westmore
Councilman Mortenson
Councilman Phelan
Councilwoman Dunn

Recorded by: Town Clerk, Joyce Vale

Supervisor Craig opened the meeting and led the pledge to the flag.

Motion to approve the September Town Board meeting minutes was made by Councilman Mortenson, seconded by Councilman Westmore, with all in favor and none opposed.

Supervisor Craig said there is some budget transfers needed to be made.

- Engineering to design some septic work. \$2,300 from SS8130.45 to SS8130.42
- Repairs on sewer department truck. \$100 from SS8130.45 to SS8120.4
- Town Board to Court. \$100 from A1010.4 to A1110.4

Motion to approve the budget transfers made by Councilman Mortenson, seconded by Councilman Phelan, with all in favor and none opposed.

Motion to pay town audited bills was made by Councilwoman Dunn, seconded by Councilman Mortenson.

Supervisor Craig: Aye
Councilman Westmore: Aye
Councilman Mortenson: Aye
Councilman Phelan: Aye
Councilwoman Dunn: Aye

Written Communication by Town Clerk

None to report.

Maintenance by Anthony Cidras

- All picnic tables and grills are all in. Started cleaning and scraping grills and painted them.
- Treated the lake and took the swans out and put in logs.
- Working on keeping the leaves out of the lake.
- Got started on the water lines.
- Still doing some mowing.
- Serviced both mowers.
- Cameras installed on the Highway garage.

- Still dealing with Titan, they came down to look at a few things because the roof on the Highway garage is still leaking. They will be replacing existing cap with a larger one. Supervisor Craig asked if they wanted to get Tal involved and Anthony said they will wait to see what happens once the new cap is on. Supervisor Craig asked if the warrantee is up. Anthony stated that he has been calling them for the last 2 years. In regards to the warrantee, Tal mentioned the statue of limitations on a breach of contract is 6 years.
- Beach house is closed- draining the water.
- Soccer fields will be closed in 2 weeks. Some renovations are going to be done on the building.

Highway by Councilman Mortenson

- Highway trucks have received annual inspections and are now in full service.
- Finished hot patching Lasher and Orr roads.
- Final roadside mowing and trimming is done.
- Started to winterize the shop and equipment, plow frames and sanders.
- Ordered and received 175 tons of salt and sand. The building is full.
- Helped the school with the Halloween trailer and loading and unloading bringing the kids down to the Parsonage. Thanks to Eli and George.
- Anchorage and Cheviot docks are out for the season.

Sewer by George Sharpe

- Average flow for the month was 33,000 gallons per day.
- 10 call before dig requests.
- Everything is running good at the sewer plant, the guys are still working down there.

Supervisor Craig spoke in regards to Peter Fingar's apartment building. The town will do the excavation work and George will get some quotes for the plumbing work.

Motion made for authorization to go forward installing the grinder pump and excavation work by Councilman Mortenson, seconded by Councilwoman Dunn.

Supervisor Craig:	Aye
Councilman Westmore:	Aye
Councilman Mortenson:	Aye
Councilman Phelan:	Aye
Councilwoman Dunn:	Aye

Police by Roger Rekow

- 116.75 were logged for the month of October.
- 1 auto accident.
- 1 missing person
- 1 lock-out.
- 1 larceny
- 1 vehicle lock-out
- 5 traffic tickets.
- 19 warnings.

Park patrols: Cheviot- 24 times, Anchorage- 25 times, School- 18 times, Palatine Park- 24 times, Dales Bridge- 17 times.

Commissioner Rekow announced the resignation of Officer David Pulcher, due to some family issues. Supervisor Craig wished him the best and is sorry to see him go.

History by Sue Raab

- Thank you to Rich, George and Eli for their ride to the Parsonage.
- Well project is complete.
- Some unfinished business at the Parsonage. Supervisor Craig and Councilman Mortenson assessed the roof and the trees.
- Sue asked what is going to be done about the roof on the Parsonage? Supervisor Craig said, no to a new roof. There was some discussion in regards to the roof on the Parsonage. A meeting will be set up to discuss the roof repair.

Business & Economic Development

- Had a meeting
- 12526.biz event coming up on November 21st at 6:30pm at the Central House, to honor a couple local businesses.
- No new news.

Community, Arts & Tourism

- Art Space show Stephen Walling going on thru this weekend.

Councilman Westmore mentioned a Jazz event scheduled for next April at the Central House.

Parks & Recreation by Councilwoman Dunn

- Halloween parade on Saturday worked with the PTSA. A lot of kids. Police and fire departments led the kids to the school.
- They have been having meetings discussing the “Tree Lighting”.
- Tree lighting is set up for the second weekend in December at 4:45pm. There will be more activities for the kids.
- Volunteers are needed.

Emergency & Preparedness

- A copy of the Draft plan will be given to Supervisor Craig.

Old Business

- Councilman Westmore spoke in regards to a Conservation Advisory Committee. Find some specific things in Germantown that can be protected and improved like Lasher, Cheviot and Palatine parks. Could set up a forum where people can come to address the natural beauty and resources of the town. Maybe set up an Advisory Council. Councilman Westmore would like to send out the message to everybody and to get people involved to discuss these and other things.

Tal Rappleyea mentioned that while doing this discussion they may want to check into 239x Section of the General Municipal Law that authorizes the organization of the CAC. Supervisor Craig asked if there are different ways to form that and Tal said typically by local law.

A representative from Delaware Engineering spoke in regards to the grant application that was filed in June. They didn't approve grants yet, still waiting, he is thinking maybe will hear in November. A draft engineering report will be done in early spring or late winter and be finalized in June. This is part of the application in order to get the funding with EFC. They are just waiting for the Governor's office to give the okay.

Supervisor Craig said that he met with the engineers about the sidewalks. They are waiting for another round of comments from the DOT which should be coming in the next couple of weeks. Looking at late winter or early spring to get the go ahead to bid the project.

New Business

RESOLUTION TOWN BOARD OF THE TOWN OF GERMANTOWN AMENDING SPENDING LIMITS WITHIN THE TOWN PROCUREMENT POLICY

WHEREAS, The Town Board of the Town of Germantown is currently conducting a comprehensive review of the Town's Procurement Policy and intends to make several modifications thereto, and

WHEREAS, the Town Board of the Town of Germantown believes in the interim it is appropriate to modify the level of spending limits with the associated procurements efforts.

NOW THEREFORE, IT IS HEREBY

RESOLVED, that the Town Board of the Town of Germantown amends the Town Procurement Policy as follows:

"The following method of purchase will be used when required by this policy in order to achieve the highest savings:

<u>Estimated Amount of Purchase or Value of Services</u>	<u>Method Required</u>
\$ 1 - \$ 500	No quotations
\$ 501 - \$2,000	2 verbal quotations
\$2,001- \$5,000	2 written quotations
\$5,001 -\$10,000	3 written quotations
\$10,001-\$ 20,000	3 written quotations
\$20,001- over	Sealed bid required under GML 103

<u>Estimated Amount of Public Works Contract</u>	<u>Method Required</u>
\$ 1- \$ 2,500	No quotation
\$ 2,501- \$10,000	2 written /quotations
\$10,001- \$25,000	3 written/quotations
\$25,001- \$35,000	4 or more written/quotations

\$35,001- over

Sealed bid required under GML 10

Motion made to accept resolution for spending limits by Councilman Westmore, seconded by Councilman Mortenson, with all in favor and none opposed.

Supervisor Craig said that we have a charge back agreement with Northern Dutchess paramedics which is a service that is taken out of a tax levy and that we don't see it in our budget.

Motion made to execute the charge back agreement with Northern Dutchess paramedics for the same amount as last year of \$82,812.40 with the Columbia County Treasurer by Councilman Westmore, seconded by Councilman Mortenson.

Supervisor Craig:	Aye
Councilman Westmore:	Aye
Councilman Mortenson:	Aye
Councilman Phelan:	Aye
Councilwoman Dunn:	Aye

Business & Economic Development Committee by Roy Brown

- Continue to meet.
- No new news.

Budget workshop scheduled for tomorrow night.

Public Hearing is set for November 5th at 7:00pm at the Kellner Activity Building.

Public

Ellen Epstein asked if it is a State mandated plan. Supervisor Craig said it is a local emergency plan more specific to Germantown. Ms. Epstein asked if this plan included natural man made disasters and was told yes. Plan will go out to the public once it is adopted.

Motion to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and also discussion on a pending litigation made by Councilman Phelan, seconded by Councilwoman Dunn.

Supervisor Craig:	Aye
Councilman Westmore:	Aye
Councilman Mortenson:	Aye
Councilman Phelan:	Aye
Councilwoman Dunn:	Aye

Motion made to come out of executive session by Councilwoman Dunn, seconded by Councilman Phelan.

Supervisor Craig:	Aye
Councilman Westmore:	Aye
Councilman Mortenson:	Aye
Councilman Phelan:	Aye
Councilwoman Dunn:	Aye

Supervisor Craig said they will not be discussing anything further tonight.

Motion made to adjourn the meeting by Councilman Mortenson, seconded by Councilman Phelan. With all in favor and none opposed.

Respectfully submitted,