

Minutes of January 4, 2011 Reorganizational Germantown Town Board Meeting, held at the Germantown Town Hall, Germantown, NY, commencing at 6:30pm.

Present: Supervisor Roy Brown  
Councilwoman Graceann Lamberta  
Councilwoman Joan Snyder  
Councilman Joel Craig

Not Present: Councilman Jeremy Smith

Recorded by: Town Clerk Charlene Diehl

Supervisor Brown opened the meeting and led the Pledge to the Flag.

Resolution #1: Resolve to set the time/date for regular town board meetings as the Third Monday at 7:00pm.

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Pay the Audited Bills
4. Written communications to the Board
5. Update by Department Heads
6. Committee Reports
7. Old Business
8. New Business
9. Supervisor's Report
10. Invitation to the Public to approach the Board, with 3-minute limit.
11. Adjournment of meeting

Resolution #3: Resolve to name the Register Star of Hudson, NY as the Official Newspaper.

Supervisor Brown said the town had received a proposal from the Columbia paper to consider them as the official paper. It is now a weekly paper with the intent of publishing more frequently in the future. The board agreed to consider them in the future when they begin publishing more frequently.

Resolution #4: Resolve to name First Niagara Bank and Bank of Greene County as the Town banks for deposits.

Resolution #5: Resolve to accept the recommendation of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. Within the limits of 2011 budgeted funds

As follows:

Accountant: Mark Fitzgerald and Brian Fitzgerald  
Supervisor's Administrative Assistant: Austin Sullivan  
Bookkeeper: Mark Fitzgerald and Brian Fitzgerald  
Part-time clerk typist to Zoning and Planning: Janet Crawford

Motion to approve Resolutions #1 - #5 made by Councilwoman Snyder with a second by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
Councilwoman Snyder: Aye                      Councilman Craig: Aye

Resolution #6: Resolve to approve bond coverage for Town Clerk, Tax Collector and Supervisor.

Resolution #7: Resolve to appoint Pine Plains Vet Official Dog Shelter, and Anthony Cidras Germantown Dog Control Officer through December 31, 2011.

Supervisor Brown said that the current DCO had retired. He will work with Anthony Cidras to train him, as Anthony has agreed to take on that position.

Councilwoman Snyder asked about the possibility of Dr. Tucker being the official dog shelter and Supervisor Brown said when she has the equipment necessary the town will consider it.

Resolution #8: Resolve to appoint Ethics Committee – Robert Beaury, Roger Proper and Faythe Smith.

Resolution #9: Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony
2. Within the limit of 2011 budgeted funds

Resolution #10: Resolve to appoint paid Town Policemen: John Ristuci, OIC, Brian DuBois-Sgt, Benjamin Doty, Christopher Bleau, David Pulcher, Ryan Scalera,

Supervisor Brown said that the police commissioners had met with Sgt. DuBois to discuss brining John Ristuci on board. Sgt. DuBois will be working with John and the police commissioners recommend him as Officer In Charge

Motion made to approve Resolutions #6 - #10 made by Councilwoman Lamberta and seconded by Supervisor Brown.

Supervisor Brown:	Aye	Councilwoman Lamberta:	Aye
Councilwoman Snyder:	Aye	Councilman Craig:	Aye

Resolution #11: Resolve to appoint Marguerite Riter Town Historian.

Resolution #12: Resolve to appoint John Fieser Town Building Inspector.

Resolution #13: Resolve to appoint John Fieser Building and Zoning Enforcement Officer.

Resolution #14: Resolve to appoint Jason Shaw of the law firm of Whiteman, Osterman & Hanna LLP to represent the Town on legal issues.

Resolution #15: Resolve to appoint the engineering firm of Tectonic Engineering and Surveying Consultants, PC to represent the town.

Supervisor Brown said the town had received a letter of intent from Tectonic to stay on.

Motion to approve Resolutions #11 - #15 made by Councilwoman Snyder and seconded by Councilman Craig.

Supervisor Brown:	Aye	Councilwoman Lamberta:	Aye
Councilwoman Snyder:	Aye	Councilman Craig:	Aye

Resolution #16: Resolve to appoint volunteers to History Advisory Committee: Helen Henderson, Ruth Decker, Joan Burger, Nancy Balazs, Alvin Sheffer, Richard Coons, Hank Himelright and Sue Raab.

Resolution #17: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution #18: Resolve to establish rate per mile for official town travel of 50 cents per mile.

Resolution #19: Resolve to authorize Town Supervisor to sign 2011 State and Local Youth contracts.

Resolution #20: Resolve to adopt Town Policy Manual for 2011.

Councilwoman Lamberta asked if the board could require department heads to attend town board meetings to give their monthly reports and answer any questions that may arise from the audience or the board.

The board agreed to insert language that *the department heads of Parks, Sewer, Maintenance, Police and the Highway Superintendent, or a representative, be available to give monthly reports to the board at the town board meetings and be available to answer any questions.*

Motion to approve Resolutions #16 - #20 with the inserted language per #20 made by Councilman Craig with a second by Councilwoman Snyder.

Supervisor Brown:	Aye	Councilwoman Lamberta:	Aye
Councilwoman Snyder:	Aye	Councilman Craig:	Aye

Resolution #21: Resolve to appoint Town Clerk Charlene Diehl Registrar of Vital Statistics.

Resolution #22: Resolve to accept the following Petroleum quotes for 2011 with the following price differential:

1. Propane awarded to Suburban Propane  

<u>Product</u>	<u>Price Differential</u>
- Propane	.6000
  
2. Low Sulfur Diesel Fuel, No. 2 Fuel Oil, Regular Unleaded Gasoline and Kerosene awarded to Maincare Energy on New York State Bid with the following list price/gallon  

- Diesel Fuel	.1480
- Kerosene	.2950
- Fuel Oil	.1480
- Regular Unleaded Gasoline	.1995
- Commercial Propane	.2649
  
3. Propane for Equipment Wash Bay awarded to Kosco-Amos Post.  

- Propane	.3850
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4. Snow/Salt - State Bid price (\$55.24/ton current)

Resolution #23: Resolve to accept year 2011 salaries as stated in the 2011 Budget as follows:

Supervisor - \$7,200 year/paid monthly  
Deputy Supervisor - \$2,200 year/paid monthly  
Justice - \$6,000 year for each/paid monthly  
Councilperson - \$2,600 year for each/paid monthly  
Town Clerk - \$6,600 year/paid monthly  
Deputy Town Clerks - \$2,200 year/paid as needed  
Tax Collector - \$3,600 year/paid monthly  
Assessor - \$17,500 year/paid monthly  
Highway Superintendent - \$49,711.00 year/paid bi-weekly  
Deputy Highway Superintendent - \$1,500 year/paid semi-annually  
Highway Foreman - \$1,200 year/paid semi-annually  
Town Historian - \$3,500 year/paid monthly  
Budget Officer - \$1,200 year/paid yearly  
Assessment Review Board - \$150 year per member/paid by voucher  
Assessment Board Chairman - \$300 year/paid by voucher  
Building and Zoning Enforcement Officer - \$10,000 year/paid monthly  
Senior Motor Equipment Operator 1 Employee 8966 - \$20.72 hour/paid bi-weekly  
Senior Motor Equipment Operator Employee 5608 - \$18.65 hour/paid bi-weekly  
Motor Equipment Operator Employee 4256 - \$15.95 hour/paid bi-weekly  
Parks and Maintenance Supervisor – Employee 1771 - \$14.63 hour/paid bi-weekly  
Sewer Plant Operator – Employee 4574 - \$19.03 hour/paid bi-weekly  
Licensed Sewer Operator – Employee 4574 - \$3,000 stipend/paid annually  
Laborer - \$10.00 - \$15.00 hour/paid bi-weekly  
Laborer – PT – minimum wage - \$10.00 hour/paid as needed  
Skilled Laborer – PT \$15.00 hour/paid as needed

Resolution #24: Resolve to appoint Tom Bower Sr. Chairman of the Zoning Board of Appeals, and to reappoint William Muirhead to the Zoning Board of Appeals. Mr. Muirhead's term will expire on December 31, 2015.

Resolution #25: Resolve to appoint Stephen Reynolds as Chairman of the Planning Board, and to reappoint Neal Burger to the Planning Board. Mr. Burger's term will expire on December 31, 2017.

Motion to approve Resolutions #21 - #25 made by Councilwoman Snyder with a second by Councilwoman Lamberta.

Supervisor Brown:	Aye	Councilwoman Lamberta:	Aye
Councilwoman Snyder:	Aye	Councilman Craig:	Aye

Resolution #26: Resolve to adopt Town Emergency Plan for 2011.

Resolution #27: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 4th day of January, year 2011, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Buildings Capital Reserve Funds – General Municipal Law Section 6-C
- Highway Equipment Repair Reserve Fund – General Municipal Law Section 6-C
- The Parsonage Project Reserve Fund – General Municipal Law Section 6-C
- Lasher Memorial Park Project Reserve Fund – General Municipal Law Section 6-C
- Highway Road Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer District #1 Capital Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer Tax Stabilization Reserve Fund – General Municipal Law Section 6-E

BE IT FURTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Pursuant to Town Law, the following appointments for the year 2011 are made:

Deputy Town Clerk and Deputy Registrar of Vital Statistics: Donna Diehl

Deputy Highway Superintendent: Joseph Hull

Highway Department Foreman: Patrick Ebling

Deputy Town Supervisor: Austin Sullivan

Germantown Police Commissioners: Roger Rekow, Joel Craig and Roy Brown

Councilman Craig said he will be abstaining from voting on the Deputy Town Supervisor, as he feels the position should be filled by an elected official.

Motion to approve Resolutions #26, 27, 28 and the appointments made by Councilwoman Snyder and seconded by Supervisor Brown.

Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
Councilwoman Snyder: Aye                      Councilman Craig: Aye, with the exception of  
Deputy Town Supervisor, which he abstains from voting on

Motion to adjourn the meeting made by Councilwoman Snyder, with a second by Councilwoman Lamberta. All in favor and none opposed.

Next town board meeting will be January 24, 2011 at 7:00pm.

Respectfully submitted,