

Reorganizational Meeting Minutes from January 7, 2008 Germantown Town Board meeting, commencing at 7:00pm at the Germantown Town Hall

Present: Roy Brown, Supervisor  
Graceann Lamberta, Councilwoman  
Joan Snyder, Councilwoman  
Joel Craig, Councilman  
Jeremy Smith, Councilman

Recording Secretary: Charlene Diehl, Town Clerk

Supervisor Brown led the Pledge to the Flag.

The Clerk read the Notice of Meeting.

Resolution #1: Resolve to set the time/date for regular town board meetings as the Third Monday at 7:00pm.

Motion to approve made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye Councilman Craig: Aye  
Councilman Smith: Aye

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Pay the Audited Bills
4. Update by Department Heads
5. Written communications to the Board
6. Old Business
7. New Business
8. Supervisor's Report
9. Invitation to the Public to approach the Board, with 3 minute limit.
10. Adjournment of meeting

Motion to approve made by Councilwoman Lamberta and seconded by Councilman Smith.

Supervisor Brown: Aye Councilman Craig: Aye  
Councilwoman Snyder: Aye

Resolution #3: Resolve to name the Register Star of Hudson, NY as the Official Newspaper.

Motion to approve made by Councilman Smith and seconded by Councilman Craig.

Supervisor Brown: Aye Councilwoman Lamberta: Aye  
Councilwoman Snyder: Aye

Resolution #4: Resolve to name First Niagara Bank as the bank for deposits.

Motion to approve made by Councilwoman Lamberta and seconded by Councilwoman Snyder.

Supervisor Brown: Aye Councilman Craig: Aye  
Councilman Smith: Aye

Resolution #5: Resolve to accept the recommendation of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. Within the limits of 2006 budgeted funds

As follows:

Accountant: Mark Fitzgerald and Brian Fitzgerald  
Supervisor's Administrative Assistant: Austin Sullivan  
Bookkeeper: Mark Fitzgerald and Brian Fitzgerald  
Part-time clerk typist: Valentina Szachacz

Motion to approve made by Councilman Craig and seconded by Councilman Smith.

Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
Councilwoman Snyder: Aye

Resolution #6: Resolve to approve bond coverage for Town Clerk, Tax Collector and Supervisor.

Motion to approve made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilman Craig: Aye  
Councilman Smith: Aye

Resolution #7: Resolve to appoint Pine Plains Vet Official Dog Shelter, and Joseph Palumbo Germantown Dog Control Officer through December 31, 2008.

Motion to approve made by Councilman Smith and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilwoman Snyder  
Councilman Craig: Aye

Resolution #8: Resolve to appoint Ethics Committee – Chairman Thomas Colwell, Roger Proper and Faythe Smith.

Councilman Smith suggested that there should be 5 members on the Ethics Committee.

Motion to approve made by Councilwoman Lamberta and seconded by Councilman Craig.

Supervisor Brown: Aye                      Councilwoman Snyder: Aye  
Councilman Smith: Aye

Resolution #9: Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony
2. Within the limit of 2008 budgeted funds

Motion to approve made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilman Craig: Aye  
Councilman Smith: Aye

Resolution #10: Resolve to appoint Town Policemen: Mike Lawson-OIC, Brian DuBois-Sgt, Benjamin Doty; Ryan Chase; Jason Garvey; Brian Bednar; Arceni Polyak-Cadet in Training.

Motion to approve made by Councilman Smith and seconded by Councilwoman Snyder.

Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
Councilman Craig: Aye

Resolution #11: Resolve to appoint Marguerite Riter Town Historian.

Motion to approve made by Councilwoman Lamberta and seconded by Councilman Smith.

Supervisor Brown: Aye                      Councilwoman Snyder: Aye  
Councilman Craig: Aye

Resolution #12: Resolve to appoint John Fieser Town Building Inspector.

Motion to approve made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilman Craig: Aye  
Councilman Smith: Aye

Resolution #13: Resolve to appoint John Fieser Building and Zoning Enforcement Officer.

Motion to approve made by Councilwoman Lamberta and seconded by Councilman Smith.

Supervisor Brown: Aye                      Councilwoman Snyder: Aye  
Councilman Craig: Aye

Resolution #14: Resolve to appoint the law firm of Rapport, Meyers, Whitbeck, Shaw & Rodenhausen, LLP to represent the Town on legal issues.

Motion to approve made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilman Craig: Aye  
Councilman Smith: Aye

Resolution #15: Resolve to appoint the engineering firm of Tectonic Engineering and Surveying Consultants, PC to represent the town.

Motion to approve made by Councilwoman Lamberta and seconded by Councilman Craig.

Supervisor Brown: Aye                      Councilwoman Snyder: Aye  
Councilman Smith: Aye

Resolution #16: Resolve to appoint volunteers to History Advisory Committee: Helen Henderson, Ruth Decker, Joan Burger, Nancy Balazs, Alvin Sheffer, Richard Coons, Peter Fingar and Hank Himelright.

Motion to approve made by Councilman Smith and seconded by Councilwoman Snyder.

Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
Councilman Craig: Aye

Resolution #17: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Motion to approve made by Councilwoman Lamberta and seconded by Councilman Craig.

Supervisor Brown: Aye                      Councilwoman Snyder: Aye  
Councilman Smith: Aye

Resolution #18: Resolve to establish rate per mile for official town travel of 50.5 cents per mile.

Motion to approve made by Councilwoman Snyder and seconded by Councilman Smith.

Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
Councilman Craig: Aye

Resolution #19: Resolve to authorize Town Supervisor to sign 2008 State and Local Youth contracts.

Motion to approve made by Councilwoman Lamberta and seconded by Councilman Craig.

Supervisor Brown: Aye                      Councilwoman Snyder: Aye  
Councilman Smith: Aye

Resolution #20: Resolve to adopt Town Policy Manual for 2008.

Motion to approve made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilman Craig: Aye  
Councilman Smith: Aye

Resolution #21: Resolve to appoint Town Clerk Charlene Diehl Registrar of Vital Statistics.

Motion to approve made by Councilman Craig and seconded by Councilman Smith.

Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
Councilwoman Snyder: Aye

Resolution #22: Resolve to accept the following Petroleum quotes for 2008:

1. Propane awarded to Suburban Propane

<u>Product</u>	<u>Price Differential</u>
- Propane	.5724

2. Low Sulfur Diesel Fuel, No. 2 Fuel Oil, Regular Unleaded Gasoline and Kerosene awarded to Maincare Energy
 

- Diesel Fuel	.152
- Kerosene	.222
- Fuel Oil	.150
- Regular Unleaded Gasoline	.235
  
3. Propane for Equipment Wash Bay awarded to Kosco-Amos Post.
  
4. Snow/Salt - State Bid price (\$44.64/ton last delivery)

Motion to accept made by Councilwoman Snyder and seconded by Councilwoman Lamberta.  
 Supervisor Brown: Aye                      Councilman Craig: Aye  
 Councilman Smith: Aye

Resolution #23: Resolve to accept year 2008 salaries as stated in the 2008 Budget as follows:

Supervisor - \$7,200 year/paid monthly  
 Deputy Supervisor - \$2,200 year/paid monthly  
 Justice - \$6,000 year for each/paid monthly  
 Councilperson - \$2,600 year for each/paid monthly  
 Town Clerk - \$6,600 year/paid monthly  
 Deputy Town Clerks - \$2,200 year/paid as needed  
 Tax Collector - \$3,600 year/paid monthly  
 Assessor - \$17,500 year/paid monthly  
 Highway Superintendent - \$47,547 year/paid bi-weekly  
 Deputy Highway Superintendent - \$1,500 year/paid semi-annually  
 Highway Foreman - \$1,200 year/paid semi-annually  
 Town Historian - \$3,500 year/paid monthly  
 Budget Officer - \$1,200 year/paid yearly  
 Assessment Review Board - \$150 year per member/paid by voucher  
 Assessment Board Chairman - \$300 year/paid by voucher  
 Building and Zoning Enforcement Officer - \$10,000 year/paid monthly  
 Senior Motor Equipment Operator 1 - \$19.83 hour/paid bi-weekly  
 Senior Motor Equipment Operator - \$17.08 hour/paid bi-weekly  
 Motor Equipment Operator - \$15.27 hour/paid bi-weekly  
 Licensed Sewer Operator - \$3,000 stipend/paid annually  
 Laborer - \$10.00 - \$15.00 hour/paid bi-weekly  
 Laborer – PT – minimum wage - \$10.00 hour/paid as needed  
 Skilled Laborer – PT \$15.00 hour/paid as needed

Motion to approve made by Councilman Craig and seconded by Councilman Smith.  
 Supervisor Brown: Aye                      Councilwoman Lamberta: Aye  
 Councilwoman Snyder: Aye

Resolution #24: Resolve to appoint Tom Bower Sr. Chairman of the Zoning Board of Appeals  
 Motion to approve made by Councilwoman Lamberta and seconded by Councilwoman Snyder.  
 Supervisor Brown: Aye                      Councilman Craig: Aye  
 Councilman Smith: Aye

Resolution #25: Resolve to adopt Town Emergency Plan for 2008.

Motion to approve made by Councilman Smith and seconded by Councilwoman Lamberta.  
 Supervisor Brown: Aye                      Councilwoman Snyder: Aye  
 Councilman Craig: Aye

Resolution #26: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 7th day of January, year 2008, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Buildings Capital Reserve Funds – General Municipal Law Section 6-C
- Highway Equipment Repair Reserve Fund – General Municipal Law Section 6-C
- The Parsonage Project Reserve Fund – General Municipal Law Section 6-C
- Lasher Memorial Park Project Reserve Fund – General Municipal Law Section 6-C
- Highway Road Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer District #1 Capital Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer Tax Stabilization Reserve Fund – General Municipal Law Section 6-E

BE IT FURTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Pursuant to Town Law, the following appointments for the year 2008 are made:

Deputy Town Clerk and Deputy Registrar of Vital Statistics: Donna Diehl, Austin Sullivan

Deputy Highway Superintendent: Joseph Hull

Highway Department Foreman: Patrick Ebling

Deputy Town Supervisor: Joan Snyder

Germantown Police Commissioners: Roger Rekow, Thomas Colwell, Roy Brown

Motion to approve made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye                      Councilman Craig: Aye

Councilman Smith: Aye

Councilman Smith suggested the board start looking at the 300<sup>th</sup> year anniversary of Germantown and plans for it.

The next Town Board meeting will be January 28<sup>th</sup> at 7:00pm with a Public Hearing at 6:30 regarding a law about snow removal.

Councilwoman Lamberta agreed with Councilman Smith about securing funding for brochures for the 300<sup>th</sup> anniversary.

Motion to adjourn the meeting made by Councilwoman Snyder and seconded by Councilwoman Lamberta, with all in favor and none opposed.

Respectfully submitted,