

Reorganizational Meeting Minutes from January 22, 2007 Germantown Town Board, commencing at 7:00pm at the Germantown Town Hall

Present: Roy Brown, Supervisor  
Jason Clum, Deputy Supervisor  
Graceann Lamberta, Councilwoman  
Joan Snyder, Councilwoman  
Anthony Cidras, Councilman  
Patsy Zanchelli, Councilman

Recording Secretary: Charlene Diehl, Town Clerk

Supervisor Brown stated that he would read five resolutions at a time and then take motions.

Resolution #1: Resolve to set the time/date for regular town board meetings as the Third Monday at 7:30pm.

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Written communications to the Board
4. Old Business
5. New Business
6. Invitation to the Public to approach the Board on items not on the agenda, limiting the speaker to a 15 minute timeframe.
7. Adjournment of meeting

Resolution #3: Resolve to name the Register Star of Hudson, NY as the Official Newspaper.

Resolution #4: Resolve to name First Niagara Bank as the bank for deposits.

Resolution #5: Resolve to accept the recommendation of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. Within the limits of 2006 budgeted funds

As follows:

Accountant: Mark Fitzgerald and Brian Fitzgerald  
Supervisor's Administrative Assistant: Austin Sullivan  
Bookkeeper: Mark Fitzgerald and Brian Fitzgerald  
Part-time clerk typist: Valentina Szachacz

Motion to accept Resolutions #1 through #5 made by Councilman Cidras and seconded by Councilman Zanchelli.

Supervisor Brown: Aye Councilwoman Lamberta: Aye  
Councilwoman Snyder: Aye

Resolution #6: Resolve to approve bond coverage for Town Clerk, Tax Collector and Supervisor.

Resolution #7: Resolve to appoint Pine Plains Vet Official Dog Shelter, and Joseph Palumbo Germantown Dog Control Officer through December 31, 2007.

Resolution #8: Resolve to appoint Ethics Committee – Chairman Thomas Colwell, Roger Proper and Faythe Smith.

Resolution #9: Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony
2. Within the limit of 2006 budgeted funds

Resolution #10: Resolve to appoint Town Policemen: Mike Lawson, Brian DuBois, Kyle Filli, Brian Bednar, Ryan Chase and Jason Garvey.

Motion to accept Resolutions #6 through #10 made by Councilwoman Lamberta and seconded by Councilman Cidras.

Supervisor Brown: Aye Councilwoman Snyder: Aye  
Councilman Zanchelli: Aye

Resolution #11: Resolve to appoint Marguerite Riter Town Historian.

Resolution #12: Resolve to appoint John Fieser Town Building Inspector.

Resolution #13: Resolve to appoint John Fieser Building and Zoning Enforcement Officer.

Resolution #14: Resolve to appoint the law firm of Rapport, Meyers, Whitbeck, Shaw & Rodenhausen, LLP to represent the Town on legal issues until RFP's can be reviewed.

Resolution #15: Resolve to appoint the engineering firm of Tectonic to represent the town.

Motion to accept Resolutions #11 through #15 made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye Councilman Cidras: Aye  
Councilman Zanchelli: Aye

Resolution #16: Resolve to appoint volunteers to History Advisory Committee: Helen Henderson, Ruth Decker, Joan Burger, Nancy Balazs, Alvin Sheffer and Hank Himelright.

Resolution #17: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution #18: Resolve to establish rate per mile for official town travel of 48.5 cents per mile.

Resolution #19: Resolve to authorize Town Supervisor to sign 2007 State and Local Youth contracts.

Resolution #20: Resolve to adopt Town Policy Manual for 2007.

Motion to approve Resolutions #16 through #20 made by Councilwoman Snyder and seconded by Councilman Zanchelli.

Supervisor Brown: Aye Councilwoman Lamberta: Aye  
Councilman Cidras: Aye

Resolution #21: Resolve to appoint Town Clerk Charlene Diehl Registrar of Vital Statistics.

Resolution #22: Resolve to accept the following Petroleum quotes for 2007:

1. No. 2 Fuel Oil, Kerosene & Low Sulfer Diesel awarded to Maincare Energy

<u>Product</u>	<u>Price Differential</u>
- Low Sulfer Diesel (blended)	.1920
- Low Sulfer Diesel	.1420
- Kerosene	.2150
- Fuel Oil	.1269

2. Propane for Equipment Wash Bay awarded to Kosco-Amost Post.

3. Propane, Unleaded Regular, Mid-Grade and Premium gasoline awarded to Long Heating and Cooling

<u>Product</u>	<u>Price Differential</u>
- Propane	.3200
- Regular Unleaded	.2500
- Mid Grade	.2500
- Premium	.2500

4. Snow/Salt - State Bid price (\$42.84/ton last delivery)

Resolution #23: Resolve to accept year 2007 salaries as stated in the 2007 Budget as follows:

- Supervisor - \$7,200 year/paid monthly
- Deputy Supervisor - \$2,200 year/paid monthly
- Justice - \$5,750 year for each/paid monthly
- Councilperson - \$2,600 year for each/paid monthly
- Town Clerk - \$6,600 year/paid monthly
- Deputy Town Clerks - \$11.00 hour (not to exceed \$2,200 year)/paid as needed
- Tax Collector - \$3,600 year/paid monthly
- Assessor - \$15,000 year/paid monthly
- Highway Superintendent - \$45,939 year/paid bi-weekly
- Deputy Highway Superintendent - \$1,500 year/paid bi-weekly
- Highway Foreman - \$1,200 year/paid semi-annually
- Town Historian - \$3,500 year/paid monthly
- Budget Officer - \$1,200 year/paid yearly
- Assessment Review Board - \$150 year per member/paid by voucher
- Building and Zoning Enforcement Officer - \$10,000 year/paid monthly
- Senior Motor Equipment Operator - \$22.63 hour/paid bi-weekly
- Senior Motor Equipment Operator - \$18.88 hour/paid bi-weekly
- Motor Equipment Operator - \$14.75 hour/paid bi-weekly
- Licensed Sewer Operator - \$3,000 stipend/paid annually
- Laborer - \$10.00 - \$15.00 hour/paid bi-weekly
- Laborer – PT – minimum wage - \$10.00 hour/paid as needed
- Skilled Laborer – PT \$10.00 - \$15.00 hour/paid as needed

Resolution #24: Resolve to appoint Joel Craig Chairman of the Planning Board and Tom Bower Sr. Chairman of the Zoning Board of Appeals

Resolution #25: Resolve to adopt Town Emergency Plan for 2007.

Motion to accept Resolutions #21 through #25 made by Councilwoman Lamberta and seconded by Councilwoman Snyder.

Supervisor Brown:	Aye	Councilman Cidras:	Aye
Councilman Zanchelli:	Aye		

Resolution #26: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 22nd day of January, year 2007, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Buildings Capital Reserve Funds – General Municipal Law Section 6-C
- Highway Equipment Repair Reserve Fund – General Municipal Law Section 6-C
- The Parsonage Project Reserve Fund – General Municipal Law Section 6-C
- Lasher Memorial Park Project Reserve Fund – General Municipal Law Section 6-C
- Highway Road Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer District #1 Capital Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer Tax Stabilization Reserve Fund – General Municipal Law Section 6-E

BE IT FURTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Motion to accept Resolution #26 made by Councilwoman Lamberta and seconded by Councilman Zanchelli.

Supervisor Brown:	Aye	Councilwoman Snyder:	Aye
Councilman Cidras:	Aye		

Pursuant to Town Law, the following appointments for the year 2007 are made:

Deputy Town Clerk and Deputy Registrar of Vital Statistics: Donna Diehl

Deputy Highway Superintendent: Joseph Hull

Highway Department Foreman: Patrick Ebling

Deputy Town Supervisor: Jason Clum

Germantown Police Commissioner: Roger Rekow

Motion to accept the appointments as listed and adjourn the Reorganization Meeting made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye

Councilman Cidras: Aye

Councilman Zanchelli: Aye

Respectfully submitted,