

Minutes of Germantown Town Board Re-Organizational/Town Board Meeting, held January 9, 2006 at 7:00pm

Present: Supervisor, Roy Brown
Councilwoman, Graceann Lamberta
Councilman, Anthony Cidras
Councilwoman, Joan Snyder
Councilman, Patsy Zanchelli
Highway Superintendent, Rich Jennings

Recorded by: Town Clerk, Charlene Diehl

The Supervisor led the Pledge to the Flag at 7:00pm.

Resolution #1 – Resolve to set the time/date for regular town board meetings as the Third Monday at 7:30pm.

Resolution #2 – Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Written communications to the Board
4. Invitation to the Public to approach the Board on items on the agenda
5. Old Business
6. New Business
7. Invitation to the Public to approach the Board on items not on the agenda
8. Adjournment of meeting

Resolution #3 – Resolve to name the Register Star of Hudson, NY as the Official Newspaper

Resolution #4 – Resolve to name the bank for deposits: First Niagara Bank
Bank of America

Resolution #5 – Resolve to accept the recommendation of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town
3. Within the limits of 2006 budgeted funds

As follows:

Accountant: Mark Fitzgerald and Brian Fitzgerald
Supervisor's Administrative Assistant: Austin Sullivan
Bookkeeper: Mark Fitzgerald and Brian Fitzgerald
Part-time clerk typist: Valentina Szachacz

Motion to approve Resolutions #1 through #5 made by Councilwoman Snyder and seconded by Councilman Zanchelli.

Supervisor Brown: Aye Councilwoman Lamberta: Aye
Councilman Cidras: Aye

Resolution #6 – Resolve to approve bond coverage for Town Clerk, Tax Collector, Supervisor

Resolution #7 – Resolve to appoint Columbia-Greene Humane Society Official Dog Shelter, and Michael Lawson Germantown Dog Control Officer through January 31, 2006.

Resolution #8 – Resolve to appoint Ethics Committee – Chairman Thomas Colwell, Roger Proper and Faythe Smith.

Resolution #9 – Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony
2. Within the limit of 2006 budgeted funds

Resolution #10 – Resolve to appoint Town Policemen: Patrolmen Brian DuBois, Michael Lawson and Mark Harvey.

Motion to approve Resolutions #6 through #10 made by Councilwoman Lamberta, with a second by Councilman Cidras.

Supervisor Brown: Aye Councilwoman Snyder: Aye
Councilman Zanchelli: Aye

Resolution #11 – Resolve to appoint Marguerite Riter Town Historian.

Resolution #12 – Resolve to appoint John Fieser Town Building Inspector.

Resolution #13 – Resolve to appoint John Fieser Building and Zoning Enforcement Officer.

Resolution #14 – Resolve to appoint the law firm of Rapport, Meyers, Whitbeck, Shaw & Rodenhausen, LLP to represent the Town on legal issues until RFP's can be reviewed.

Resolution #15 – Resolve to appoint volunteers to History Advisory Committee: Helen Henderson, Ruth Decker, Joan Burger, Nancy Balazs and Alvin Sheffer.

Motion to approve Resolution #11 through #15 made by Councilwoman Snyder and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye Councilman Cidras: Aye
Councilman Zanchelli: Aye

Resolution #16 – Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution #17 – Resolve to establish rate per mile for official town travel of .42 cents per mile.

Resolution #18 – Resolve to authorize Town Supervisor to sign 2006 State and Local Youth contracts.

Resolution #19 – Resolve to revise and adopt a new Town Policy Manual for 2006 within 90 days.

Resolution #20 – Resolve to appoint Town Clerk Charlene Diehl Registrar of Vital Statistics.

Motion to approve Resolution #16 through #20 made by Councilman Zanchelli and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye Councilwoman Snyder: Aye
Councilman Cidras: Aye

Resolution #21 – Resolve to accept the following Petroleum quotes for 2006:

1. Low Sulfur Diesel Fuel, No. 2 Fuel Oil and Kerosene awarded to Long Heating and Cooling of Albany, New York

<u>Product</u>	<u>Price Differential</u>
- Diesel	.2500
- Kerosene	.2500
- Fuel Oil	.2500

2. Propane awarded to Long Heating and Cooling of Albany, New York @ .3500 differential.

3. Unleaded Regular, Mid-Grade and Premium gasoline awarded to Long Heating and Cooling of Albany, New York

<u>Product</u>	<u>Price Differential</u>
- Regular Unleaded	.2800
- Mid Grade	.2800
- Premium	.2800

4. Snow/Salt - State Bid price (\$40.01/ton last delivery)

Motion to approve Resolution #21, with the petrol quotes as noted, made by Councilman Cidras and seconded by Councilman Zanchelli.

Supervisor Brown: Aye Councilwoman Lamberta: Aye
Councilwoman Snyder: Aye

Resolution #22 – Resolve to appoint Park Commission: Chairman, Ellen Gaschel, Deputy Chairman, Kim Coons, Joan Snyder, Elizabeth Bathrick, Mary Martens, Claire O'Connell, Rick Jason, George Bennett, Eli Feiser, Bill Bender, Carol Libertini, Jason Clum, Carey Wooden-Liepshutz, Larry Osgood, Teresa Fuchs, Edward DeWitt, Nick Jones, Betty Ahrens, Teresa Repko.

Resolution #23 – Resolve to accept year 2006 salaries as stated in the 2006 Budget as follows:

Supervisor - \$7,200 year/paid monthly
Deputy Supervisor - \$2,200 year/paid monthly
Justice - \$5,750 year for each/paid monthly
Councilperson - \$2,600 year for each/paid monthly
Town Clerk - \$6,600 year/paid monthly
Deputy Town Clerk - \$2,200 year/paid as needed
Tax Collector - \$3,600 year/paid monthly
Assessor - \$15,000 year/paid monthly
Highway Superintendent - \$41,434 year/paid bi-weekly
Deputy Highway Superintendent - \$1,500 year/paid semi-annually
Highway Foreman \$1,200 year/paid semi-annually
Voting Machine Custodian - \$60.00 day/paid by voucher
Election Inspectors - \$35.00 for Special Election/paid by voucher

65.00 for Registration Day/paid by voucher
140.00 for November Election/paid by voucher
65.00 for Primary Day/paid by voucher

Party Representatives \$35.00 day/paid by voucher
Town Historian - \$3,500 year/paid semi-annually
Budget Officer - \$1,200 year/paid yearly
Assessment Review Board - \$150 year per member/paid by voucher
Building and Zoning Enforcement Officer - \$10,000 year/paid monthly
Senior Motor Equipment Operator 1 - \$17.27 hour/paid bi-weekly
Senior Motor Equipment Operator 2 - \$16.75 hour/paid bi-weekly
Senior Motor Equipment Operator - \$14.00 hour/paid bi-weekly
Licensed Sewer Operator - \$3,000 stipend/paid annually
Laborer - \$10.00-\$15.00 hour/paid bi-weekly
Laborer – PT - \$6.00-\$10.00 hour/paid as needed
Skilled Laborer – PT - \$10.25-\$15.00 hour/paid as needed

Motion to approve Resolution #22 and #23 made by Councilman Zanchelli and seconded by Councilwoman Snyder.

Supervisor Brown: Aye Councilwoman Lamberta: Aye
Councilman Cidras: Aye

Resolution #24 – Resolve to appoint Joel Craig Chairman of the Planning Board and Tom Bower Sr. Acting Chairman of the Zoning Board of Appeals

Resolution #25 – Resolve to revise and adopt a new Town Emergency Plan for 2006 within 90 days.

Resolution #26 – Resolve that upon recommendation of the Department of Audit and control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 9th day of January, year 2006, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Buildings Capital Reserve Funds – General Municipal Law Section 6-C
- Highway Equipment Repair Reserve Fund – General Municipal Law Section 6-C
- The Parsonage Project Reserve Fund – General Municipal Law Section 6-C
- Lasher Memorial Park Project Reserve Fund – General Municipal Law Section 6-C
- Highway Road Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer District #1 Capital Repair Reserve Fund – General Municipal Law Section 6-D
- Sewer Tax Stabilization Reserve Fund – General Municipal Law Section 6-E

BE IT FURTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Motion to approve Resolution #24 through #26 made by Councilman Cidras and seconded by Councilwoman Lamberta.

Supervisor Brown: Aye Councilwoman Snyder: Aye
Councilman Zanchelli: Aye

Pursuant to Town Law, the following appointments for the year 2006 are made:

Deputy Town Clerk and Deputy Registrar of Vital Statistics: Donna Diehl

Deputy Highway Superintendent: Joseph Hull

Highway Department Foreman: Denis Crawford

Deputy Town Supervisor: Jason Clum

Germantown Police Commissioner: Roger Rekow

Motion to approve the appointments made by Councilman Zanchelli and seconded by Councilwoman Snyder.

Supervisor Brown: Aye Councilwoman Lamberta: Aye
Councilman Cidras: Aye

Motion to adjourn re-organizational meeting made by Councilwoman Lamberta, with a second by Councilman Zanchelli, all in favor – meeting ended at 7:17

Town Board Meeting

Motion to approve minutes of previous month's town board meeting and end of year meeting minutes made by Councilman Zanchelli and seconded by Councilman Cidras, with all in favor, none opposed.

Motion to go to Executive Session to discuss personnel matters made by Councilman Zanchelli and seconded by Councilwoman Snyder.

Motion to come out of Executive Session made by Councilwoman Lamberta and seconded by Councilman Cidras, with all in favor – Executive session ended at 8:19pm.

Old Business

A motion to rehire a former town employee, based on the recommendation from the town lawyer was made by Councilman Zanchelli and seconded by Councilwoman Snyder.

Supervisor Brown:	Aye	Councilwoman Lamberta:	Nay
Councilman Cidras:	Nay		

Councilpersons Lamberta and Cidras stated, for the record, that they would prefer to wait for a hearing judge, scheduled for February 7, 2006.

New Business

Supervisor Brown said there will be two members of the Board, Councilman Cidras and Councilwoman Snyder, sitting on the Police Commission.

The next town board meeting is scheduled for February 27, 2006 at 7:30pm.

Supervisor Brown said he had received an audit of the sewer system by Camo Pollution Control, and that the system is operating as it should be except for 2 pumps they recommended by replaced.

The Weiner grant money is in a Certificate of Deposit at the First Niagara Bank, with a maturation date of 12/06.

Highway Superintendent Jennings thanked Mike Lawson for helping in the transition of assumption of responsibilities and that Mr. Lawson was wonderful to work with.

Motion to pay bills pursuant to the abstract dated January 9, 2006 was made by Councilwoman Lamberta and seconded by Councilman Cidras, with all in favor, none opposed.

Supervisor Brown said the sewer is currently running at 40% of capacity. There are no plans to expand the services at this time.

The board is holding off on the Thursday evening workshops for now.

There will be a Public Safety Committee, consisting of a 5-member board to review policies, procedures and staffing, as well as make recommendations to the Board. The Commission would last through January 31, 2007.

Motion to adjourn meeting made by Councilman Zanchelli and seconded by Councilman Cidras, with all in favor, none opposed. Meeting ended at 8:30pm.

Respectfully submitted,